

SCHOOL COUNCIL MEETING AGENDA

Date: April 12, 2023

Start Time: 7:00 pm End Time:

Location: St. James Parish Office Conference Room

ROLES

Attendees: Mike Kendrick (Principal), Elizabeth Berger (President), Abbie Gutzmer (Vice President), Cathy AVECILLA, Meghan Callero, Bryan Falato, Jim Kestler, Megan Leahy, Tammy Walberg

Absent:

Guests: Emily Hill

Visitors:

Facilitator: Elizabeth Berger

Note Keeper: Abbie Gutzmer

Monthly Meeting Host: ??

Timekeeper: Abbie Gutzmer

MEETING OBJECTIVES:

- Meeting Start Time:
- Approval of Minutes from March 8, 2023
- Principal Update
- Marketing Update
- FSA Update
- Finance Updates
- Athletics Update
- New & Old Business

To Prepare for today's meeting, Please:

- Read this agenda
- Bring a Notebook and questions.
- You may bring a Laptop or iPad

Schedule 90 minutes

Time	Min.	Activity
7:00 pm - 7:05 pm	5	Objective 1 - Opening Prayer & Approval of the Minutes <ol style="list-style-type: none">1. Opening Prayer2. Welcome visitors & guests3. Approval of the Minutes Notes: <ul style="list-style-type: none">● Start Time: 7:07PM● Motion to approve March meeting minutes: Cathay AVECILLA<ul style="list-style-type: none">○ Seconded: Megan Leahy and Tami Walberg

<p>7:05 pm - 7:20 pm</p>	<p>15</p>	<p>Objective 2 - Principal Update</p> <ul style="list-style-type: none"> ● Enrollment Update ● Sidewalk installation along the east side of the building. ● O'Brien Room Progress for PreK Center ● School Safety Updates <ul style="list-style-type: none"> ○ Vulnerability assessment tl;dr: Overall we are doing a good job, but have a few areas that need improvement ○ Working on securing a large grant to help cover the costs of the items below. ○ Upgrades to the campus - Near term <ul style="list-style-type: none"> ■ Glass paneling replacements at entrances ■ Applying film to all lower windows to make them shatterproof. ■ More cameras ■ Main Office doors, adding a second buzz at the outside doors & intercom system. ■ Camera station at front office desk area. ■ Upgrading door hardware and replacing doors on the south east corner of the building. ■ Blue Pull system & PA system tied into AHPD ○ Upgrades to Campus - Long Term <ul style="list-style-type: none"> ■ Move school offices to the west side of the building <p>Notes:</p> <ul style="list-style-type: none"> ● 579 enrollees for the 2023-24 school year <ul style="list-style-type: none"> ○ One additional class more than this year ○ Will be adding staff ● New sidewalks are getting put in so that students are kept off the street. Staircase will also be put in. ● Permits are approved to add a bathroom to the O'Brien room so that the PreK Center can be up and running and is still on pace to be available for use in the 2023-24 school year. <ul style="list-style-type: none"> ○ Bathroom is the big thing - other construction jobs will be taking place as well to make this a usable space for our pre-k students. ● Applying for a \$150,000 grant to improve school safety measures (See above descriptives of what is being looked at) ● School Offices near the canopy ● There is a school resource officer (x2) for multiple schools in the area that are utilized for advice and work within the school building. <ul style="list-style-type: none"> ○ Considering a "security guard" for the after school hours of 3:30PM - 9PM.
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		<ul style="list-style-type: none"> • Possibility of gates being put up in different locations to deter the public from utilizing the school spaces during the school day (question posed by council member)
7:20 pm-7:30 pm	10	<p>Objective 3 - Marketing Update</p> <ol style="list-style-type: none"> 1. Studying Smore more in depth for Bulldog Bulletin vs. MailChimp 2. Prepping advertising for Frontier Days on Main Stage JumboTron 3. Prepping for Memorial Day parade May 29 <ol style="list-style-type: none"> a. Looking for a convertible for Christian Spirit Award Recipients 4. Still looking for photographers for Grad dinner dance and Grad ceremony...please help! All current photographers have 8th graders. <p>Notes:</p> <ul style="list-style-type: none"> • Bulletin movement is simply for keeping consistency amongst communication • Working on a band float for the 4th of July Parade and a spot for our SJS peeps. • Banner stands are being put in to hold the signage out front a bit better (and it looks a bit nicer than the PVC piping that has been placed in the ground before)
7:30 pm-7:40 pm	10	<p>Objective 4 - FSA Update</p> <ol style="list-style-type: none"> 1. Cultural Arts assembly on Friday: https://www.taikolegacy.com/about/ 2. 7/8th grade Open Gym on Friday night from 7-9pm. Extra parents are more than welcome! 3. Parent Led Mass April 19 4. Monday Minute is going out on Monday 4/17 5. LNO is in two Friday nights - everything is going great! <ol style="list-style-type: none"> a. Could use a few more male volunteers to work the event 6. Special Lunch next Friday as well 7. Plant Drive Sunday, April 23 from 11am-1pm at the canopy 8. Staff Appreciation Week is May 8 - 12 <ol style="list-style-type: none"> a. Popcorn Bar b. Joe and Dough Truck c. Bulldog Cooler Bags d. Luncheon e. Room Reps 9. May Crowning and 8th grade breakfast that follows 10. Final FSA mtg is 5/23 <p>Notes:</p> <ul style="list-style-type: none"> • Monday Minute (4/17) will have all the end of year FSA activities

		<ul style="list-style-type: none"> ● Should have been notified if you are to participate in the parent-led mass. <ul style="list-style-type: none"> ○ If you are a eucharistic minister your help is needed still ● Dad volunteers are still needed for LNO ● May 9th Joe and Dough Truck will be offered to families to purchase coffee and donuts. <ul style="list-style-type: none"> ○ Park in the church parking lot and walk over. ● At the 5/23 FSA meeting any additional funds will be voted as to how to be used
7:40 pm- 7:50 pm	10	<p>Objective 5 - Finance Update</p> <ol style="list-style-type: none"> 1. Budget is being reviewed by our 3rd party accounting firm and we continue to be on budget for the 22-23 school year. <p>Notes:</p> <ul style="list-style-type: none"> ● School is in good financial standing. (Right on target for the year) ● There was a refund for families, to SmartTuition, who were enrolled in choir.
7:50 pm- 8:00 pm	10	<p>Objective 6 - Athletics Update</p> <p><u>Spring Sports</u></p> <ul style="list-style-type: none"> ● Boys volleyball <ul style="list-style-type: none"> ○ 8th grade is in a tie for first place with a 6-1 record. ○ A few more games and then playoffs May 1-7 ○ 7th grade (two teams) 4-0 and 1-3. ○ 6th grade (two teams) 4-2 and 3-2. ○ 5th grade has played 7 games, 3 games remaining. ○ 8th grade Parents Appreciation Night Thursday, April 13 ○ Playoffs for 7th & 8th grade May 1-7. ● Track <ul style="list-style-type: none"> ● 60 athletes on the Bulldogs squad. ● First meet was April 2. Attendance was limited due to spring break. ● Remaining meets April 16, 22, 30 (conference finals) and May 6 (IESA sectional), State meet is May 13. ● State meet May 13. ● No softball team due to insufficient registrations. ● Looking for additional new directors for 2023-2024. <p>Notes:</p> <ul style="list-style-type: none"> ● Plenty of SJS students are participating in spring sports. ● Any interest in acting as a director for one of our athletic programs should contact Jerry Klopp (jcklopp@aol.com) or sjsad@stajamesschoolah.org to relay interest. ● No dodgeball as a conference sport. 😞

<p>8:00 pm- 8:15 pm</p>	<p>15</p>	<p>Objective 7 - New & Old Business</p> <ol style="list-style-type: none"> 1. New Business <ol style="list-style-type: none"> a. Timing of report cards, iReady results, and conferences <ol style="list-style-type: none"> i. Better communication from the teachers re opportunity for conferences. b. School security threat response <p>Notes:</p> <ul style="list-style-type: none"> • <ol style="list-style-type: none"> 2. Old Business <ol style="list-style-type: none"> a. Application for new 23/24 member b. New chair and co-chair <p>Notes:</p>
<p>8:15 pm- 8:25 pm</p>	<p>10</p>	<p>Objective 8 - Closing Prayer, Next Steps,</p> <ol style="list-style-type: none"> 1. Closing Prayer 2. Next Steps <ol style="list-style-type: none"> a. Next Meeting May 10, 7:00 pm b. Next Meeting Host: c. Next Meeting Timekeeper: 3. Closing of the meeting <ol style="list-style-type: none"> a. The meeting adjourned at: 8:52PM <ol style="list-style-type: none"> i. Motion made by Cathy AVECILLA ii. Seconded by Megan Leahy <p>Notes:</p>