

Meeting Date: **October 12, 2022**

General Session - Meeting Minutes	
School Administration/Council Members: Mike Kendrick, Melissa Finn, Elizabeth Berger, Cathy AVECILLA, Meghan Callero, Bryan Falato, <i>James Kestler (not present)</i> , <i>Abbie Gutzmer (not present)</i> , Emily Hill, Megan Leahy, Tammy Wahlberg	
	Meeting start - time 7:15 pm
Approval of Minutes	Bryan Falato motions to approve, Emily Hill seconds
Council Guidelines	School Board links: <ul style="list-style-type: none">• School Council Code of Ethics• Expectations of Advisory Board Members• To learn more about the 2022-23 Board Members• School council email: schoolcouncil@stjameschoolah.org
Principal/School Update <i>Mike Kendrick</i>	<ul style="list-style-type: none">• 4 weeks left in first trimester• Upcoming Big Events<ul style="list-style-type: none">○ Digital Citizenship 10/17<ul style="list-style-type: none">■ 7th & 8th grade<ul style="list-style-type: none">• 2 schools will be joining■ Parents presentation night of 10/17■ School currently uses Bark Technologies on school devices○ Tip Off<ul style="list-style-type: none">■ \$20 per family■ Hosting a pep rally and spiritwear day■ Discussed locking down parts of the school to better corral kids• Rolling out updated School Safety Policy<ul style="list-style-type: none">○ Updated internal protocols○ Lockdown training in the next coming weeks○ Focusing on entrance and exits<ul style="list-style-type: none">■ Changing the process of entering the building■ Red lanyards for parents & alumni■ Scan driver's license for outside the community (ie. workers)○ Utilizing radios for key personnel○ Updating signage○ Police presence at large events (ie. Grandparent's Day)○ Community safety partners on-call for suspicious activity○ Discussed evacuation plan for the School Masses

	<ul style="list-style-type: none"> <ul style="list-style-type: none"> <ul style="list-style-type: none"> ■ Discussed possibility of police presence at School Masses. We would have to hire police for the weekly event. Right now, teachers and faculty are monitoring. ○ Discussed active shooter model <ul style="list-style-type: none"> ■ Three options: Run, hide, fight ■ Investing in doors that have blackout curtains ● Coming Down the Road... <ul style="list-style-type: none"> ○ Very early in working with past architectural team to maximize space and flow of the building - 5-10 year plan <ul style="list-style-type: none"> ■ Discussing what changes we need to make ■ Discussing moving the front office where the canopy is located <ul style="list-style-type: none"> ● Discussed safety levels that will be needed when location is moved. <ul style="list-style-type: none"> ○ Panic button for the front desk ○ Discussed what other options to explore, getting recommendations from police ■ Possible capital campaign to support ○ School Improvement Plan for Arch - 3 year plan <ul style="list-style-type: none"> ■ Developing a 5 year strategic plan <ul style="list-style-type: none"> ● Focused on Academics, Culture, Community, and Faith Formation ● Involving students, parents, staff ■ Defining the goal for SJS, etc
<p>Marketing Update <i>Melissa Finn</i></p>	<ul style="list-style-type: none"> ● Tip Off <ul style="list-style-type: none"> ○ Asking Poms to participate in dropoff for Tip Off ○ Inviting Alumni to attend Pep Rally ● Discussed desire to save and reuse general signage - ie. Movie Night ● Cookies with Santa coming down the pipeline <ul style="list-style-type: none"> ○ Will be communicating shortly for volunteers ○ Need to streamline event and time with Santa ● New family survey
<p>FSA Update: <i>Emily Hill</i></p>	<ul style="list-style-type: none"> ● Tailgate is Saturday - 150 people signed up ● 7th & 8th grade dance is coming up - November 11 <ul style="list-style-type: none"> ○ 2 dances and an open gym across the year ○ Run by parents ● 50% of profits from Jubilation will come back to the school
<p>Finance Update</p>	<ul style="list-style-type: none"> ● Nothing new to report ● Currently under budget ● Will discuss 2023-2024 tuition in November

Athletics Update <i>Jerry Klopp via Elizabeth Berger</i>	<ul style="list-style-type: none"> ● Cross Country - Varsity - 2nd, JV boys - 3rd, JV girls - 1st <ul style="list-style-type: none"> ○ Competing at state this weekend ● Volleyball - 8th, 2x7th, 6th, 2x5th <ul style="list-style-type: none"> ○ Refine naming conventions ● Poms - getting ready for Tip Off ● Boys basketball - 62 boys registered ● Girls basketball - 40 girls registered
General Session Attendees Comments	<ul style="list-style-type: none"> ● No additional attendees
	<p>General Session concluded: 8:20 PM</p>