

## School Council Meeting Minutes September 11, 2019, 7pm

**Members Present:** Fr. Matt, Mike Kendrick, Julie Delaney, Vic Fontanetta, Julie Furmanski, Jennifer Hartman, Chris Salituro, Chad Woehrle, Lisa Woods

Open Session:

1. Prayer
2. Minutes approved from August Meeting
3. No Parent Comment
4. Discussion Items
  - School Council Action Items 2019-20
    - i. School Survey (Chris S, Chris M) – Planning to design a survey to go out the first week of January, kicking off Catholic Schools Week. Registration is on parents’ minds, so a survey would most likely produce honest feedback. Some of the data in the past has been difficult to digest and really understand, as it can be ambiguous. The survey team will work to write questions with this in mind and will group questions based on grade level. Mr. Kendrick will keep track of certain questions he’d like to add throughout this first semester.
    - ii. Marketing Plan Implementation (Lisa, Julie D, Chris M) – The Marketing team met with Kathleen Kennedy to review the year’s events. Kathleen will take on the leadership role with most events, and volunteers will be there to support in any and all areas.
    - iii. Upper grade retention (Chad, Lisa, Jennifer, Julie D) – Team plans to meet Friday October 4<sup>th</sup> at 9am to discuss the year
    - iv. School Council Research (Chris S, Chad, Christy) – St. Benedict has well organized model to look into. Saint Francis Xavier Warde also has “cutting edge” model to look into.
      - There is a School Council Leadership Training taking place on 9/19 here at St. James. Jennifer will attend and report back, sharing an pertinent information with the School Council Research group.
  - K-2 Art Teacher Progress – Artist Awareness will be up and running next month. Hiring a K-2 art teacher is something to work on for next year; there are several logistics that need to be figured out (i.e. space, funding, schedules, etc) It is not in the budget for this school year.
  - SJS/Wayside rumors – This is in fact just a rumor. Both SJS and Wayside are strong vibrant schools, and there are no plans to merge.
  - Playground – The playground project is still ongoing; there will be fencing and benching installed. Admin is working on safety and recess component; there will be some kind of rotation for the playground during lunch hours. Currently during some lunch periods, the playground’s use is limited as there are not enough supervisors to watch over both the parking lot and the park (the driveway past the park is dangerous without the fence).

- Grandparent Mass correspondence – There have been mixed feelings among parents regarding the donation request form handed out at grandparents' mass. Some feel it wasn't the appropriate time to request a donation; some feel the request amount was too high. Some feel that grandparents day is a special, cherished day among our families and donation requests aren't appropriate. On the other hand, the school does need to do an annual appeal in the near future, so we will wait to see the turnout from the request and review for next year.
- Broadway Bulldogs – Currently looking for a director for the junior high musical. Julie Winter has agreed to do the musical aspect this year.

## 5. Updates

- Principal's Report –
  - i. Parent Info Night was a great success! Our first pep rally was also a success and lots of fun; our next pep rally will be tip-off day.
  - ii. Mr. Kendrick is continuing to implement the PBIS program with his staff and students. This program reinforces positive behavior and "catches" kids in the act of being good (bulldog bucks), which is similar to a tier one intervention on the RtI model. He is working with staff to define universal expectations of the school along with consequences.
  - iii. Curriculum reviews are currently underway (including textbook reviews and online/digital components)
  - iv. Dr. Jim Rigg (Superintendent of the Archdiocese of Chicago) is coming to tour and visit our school next week.
- FSA Report –
  - i. Currently have raised \$37,000 for the annual fund, which is about a 74% participation rate.
  - ii. The current balance is higher than expected, so ideas on how to spend the money will be discussed and voted on at the upcoming meeting on 9/17 at 7pm.
  - iii. Working on a mom/son event for the spring – trying to form a committee to lead it; also working on a men's golf outing for the spring
- Finance Report – No update at this time.
- Marketing Update – See notes above under School Action Items.

Executive Session – No items discussed.

## 6. Closing Prayer