

SJS Family & School Association Meeting
Tuesday, October 22, 2019
7pm - Teacher's Lounge

- I. Call to order
- II. Prayer
- III. Roll Call
Gina Zebron, Julie Delaney, Cris Scaravalle, Fernanda Benavente, Carrie Stock, Jill Hughes, Cara Malcolm, Pam Kelly, Courtney Dadabo, Mary Reddin, Julie Cohen, Laura McLeod, Becky Dufern
- IV. Approval of Minutes: Lily Meyers
 - A. The minutes from our April 9, 2019 have been posted.
 - B. Approval of the Minutes Gina Zebron & Cris Scaravalle
- V. President's Report: Julie Furmanski
Special thanks to FSA board for getting this year off to a great start, Jackie Moreno for all of her endless hours spent on the directories, and for all of her talent, great ideas and creativity that she has brought on. Tammy Walberg for her big role as treasurer and her great partnership with Barb our parish controller. Lily & Jim Meyers for printing and assembling the school awesome calendars and directories.

Carrie Stock and Pam Kelly who form the Annual Fund committee have done an excellent job, love the yard signs.

Cara Malcolm took over the Cultural Arts program and the first event was a huge hit.

Annie Gazda and Dawn Christel did a great job with Comedy Night

Cheryl Bayer, Mary Reddin & Kristen Wentink put together the Welcome Back Luncheon for teachers and as usual it was well planned by the Hospitality team.

Spiritwear has been a big success as well with the help of Diana Volpe.

We all feel very blessed to have Mr. Kendrick as our principal and bringing tons of energy.

- VI. Principal's Report: Mike Kendrick

Thank you all for being here and for being such a big support to FSA so we can keep the ball rolling. I am very happy to be here and will continue to push for Academics, Inclusion, Catholic Education and towards Finding a Way.

There are a few events in the next few days, Band Concert, Pep Rally, Tip-Off. Looking forward to seeing everyone there.

VII. School Council Report: Julie Delaney

We have a very productive group of people of the board, some of the action items we are focusing on are a school survey team, marketing team to help Kathleen Kennedy create events, and an Upper Grade Retention team. Everyone is encouraged to come to our meetings.

VIII. Treasurer Report: Tammy Walberg

A. Approval of 2019-2020 Budget (vote)

\$2000 request from Mrs. Pettenuzzo for archery equipment

Motion: Carrie Stock & Pam Kelly

B. Financial updates

Our balance is \$61,738.69, this does not include 2019-2020 Annual Fund.

Angels In the Classroom \$600 has been spent so far.

IX. Vice President Report: Jackie Moreno

A. Online Directory

Online directory should be up in about a week or so. Once it is up, it will be communicated via the Thursday St. James School Weekly Update.

B. Committee Updates

Annual Fund has collected about \$36,000. 214 families have participated out of 289 (74%). They have all received a SJS Bulldogs yard sign. We are also selling additional signs for \$10.

Cultural Arts had its first show in September Juggling Funny Stories and our next show will be during Catholic Schools Week, still tbd.

LNO we have co-chairs meeting scheduled for 11/8, 11/21 and for volunteers on 1/9. We are also looking for husbands who can volunteer as waiters. 2020 LNO theme will be Havana Nights.

Box Tops Please download app, Lisa O'Reilly is still collecting the ones cut off from boxes this year but will be transitioning to app, you simply snap a picture of your receipt and it credits us for any box top items.

Spirit Wear Diana Volpe did an excellent job with our new vendor. Our online shop is open year round.

Faith Formation is still looking for families to get involved in mass as greeters & readers. The second Sunday of each month. Thank you to Grace Sullivan and Christi Marcheschi.

Mother Son Event will be happening this year, we are very excited.

Uniform Exchange will have tables at Tip Off, huge thanks to Jill Justiniani.

Second big thanks to Comedy Night, Hospitality Committee and Cultural Arts for all their success and time thus far.

Christmas Collection will take place on Friday, 12/6. Faculty list will go out to families on the Friday before Thanksgiving.

Daddy Daughter Dance, 3rd Annual dance will be on Friday, 1/24 and our theme this year is Denim & Diamonds.

X. Old Business

A. Gina Zebron - technology purchases

FSA purchased 28 computers for technology lab, sturdy headphones and a smart board for the library with the \$50,000 FSA donation.

1. Request for funds this year

FSA has gotten a request to match a generous donation of \$9000 made by a school family to purchase ipads for our 6th grade students.

Motion: Mary Reddin & Julue Delaney.

Digital Citizenship Conference will be bringing in keynote speaker Devorah Heitner for a conference on digital safety, responsibility and respect for our 6th, 7th & 8th graders. Technology department is asking FSA to help sponsor this event and is requesting \$4000.
Motion: Mary Reddin & Cris Scaravalle.

XI. New Business

A. Amendment to the by-laws: funds request form (vote)

One of the duties of the President's role is an annual review of the by-laws. Please turn to pgs 3-5. As we continue to have success with our

fundraising efforts and seek to find ways to enhance our school and support our students and staff, I felt it important to put in place a process for us to field requests for FSA funds. As a reminder, in order to move quickly on decisions, the Board members currently have simple majority approval on all unbudgeted requests up to \$1500. For any unbudgeted requests for funds in an amount greater than \$1500, I propose that a request needs to be submitted 10 days prior to an FSA mtg. This gives the Board time to review and vet the idea. This includes counsel with Mr. Kendrick and Fr. Matt. The request will be added to the agenda and brought to a vote by those assembled only with a simple majority vote by the FSA Board. If we are in between meetings, we will bring the request to an online vote. Generally speaking, all requests made on the spot will be tabled until further review. Our commitment is to provide updates and to move the request along in an efficient manner.

The other updates to the by-laws include language clarifications, updates to the Ways & Means Committees as well as our standing Committees.

Motion to approve amendment: Pam Kelly & Julie Cohen

B. Surplus spending update

1. Cafeteria update

We have met with a school family that approached us and is willing to help us redo cafeteria. We are in the early stages but will update everyone once we have a final design and cost.

2. Touchscreen display for Bulldog Commons (vote)

Will go in the Bulldog Commons (previously known as the Gathering Space) With this Touchscreen we will be able to keep everyone current with all things happening within the SJ communit, sports, graduate awards, plays & musicals, digital yearbook and much more. The cost for FSA to buy this will be somewhere between \$8,500-\$10,000. Mary Reddin suggested we purchase insurance/warranty since it will be in the Bulldog Commons area.

3. New spending ideas

Maureen Mulligan is looking into different options for SJS sign. We will possibly be replacing the dinky lit up sign, this all depends on the village, and their codes.

Liz Czajkowski our operations manager in the parish said she has been discussing some great ideas with a teacher for our Prayer Garden.

Our "Find a Way" decals will no longer go in the cafeteria, they will be placed somewhere else in our school.

4. Family event ideas

We are still hoping to come up with some fun family events such as Movie Night, Game Night, Picnics. We are looking to create more community building, fun events.

XII. Open Forum

XIII. Adjournment

Interested in serving on the FSA Board?

We are looking to fill the President & Secretary roles.

Please reach out if you are interested.