

Sample Letter to the Bishop

All Confirmandi will need to write ONE letter to the Bishop this year.

→ Due by Friday, February 23rd

One of our many Archdiocesan bishops will be coming to anoint you. This is what you've been preparing for. You have done many things to show the Church that you are ready to live a life as a confirmed Catholic. This Bishop knows that you have been preparing for this moment, but doesn't know what you've done in preparation. In this one page letter, you will ask the Bishop for Confirmation and give reasons why you believe you are ready. This is not an e-mail or text message. It needs to be written in a certain way. Use this template to write your letter. Make sure that it is proof read by teacher or parents. Bear in mind that the bishop will read each letter and in some cases use parts of your letter in his homily.

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(Greeting) Date that you write this letter.

Examples: Dear Bishop _____,

Dear Most Reverend _____,

Bishop John R. Manz – Confirmation Mass - Saturday, April 14, 2018 (10AM and 2PM)

(Tell him who you are.)

Examples: I am a student currently completing the second year of confirmation preparation.

My name is _____ and I am a student in the confirmation process at St. James.

(Tell him what you want.)

Examples: I would like to receive the sacrament of Confirmation.

I believe that I am ready to receive the sacrament of Confirmation.

(Tell him what you've done to prepare yourself. You do not have to include everything you've done. Highlight the parts that meant the most to you.)

Include:

- What you learned through your Confirmation classes.
- What you experienced at your retreat.
- What types of service you did and what you learned from the experiences.
- Whom you have chosen as your sponsor and why.
- What Confirmation name you have chosen for yourself and why.
- Tell him anything else outside of the process, like attending Mass every week or commitment to daily prayer.

(Conclude the letter.)

Examples: I am excited about continuing to live out my faith by being fully accepted into the Catholic Church through Confirmation.

I am looking forward to this next step in my faith formation.

(Farewell)

Examples: Sincerely,

In Faith,

Sign your First and Last Name.

Under your signature, type your name.

P1
5-7
sent

P2
7-10
sent

2-3
sent