

SJS Parents' Club Meeting Minutes

March 21, 2017- 9:00 a.m.

Call to Order

- o Meeting was called to order at 9:00 a.m.
- o The Minutes from our February 2017 Meeting were approved.

President's Report: Gina Zebron

The last four weeks have been a wonderful success for Parents' Club. We'd like to express our gratitude to Lily Meyers and Jill Larkowski for chairing two of our annual fundraisers: the Magazine Drive and the Fannie May Candy Sale. Huge thanks also to our Ladies Night Out chair-team Megan Callero, Beth Battaglia, Kristen Wentink, and Christina Murray. Seems that each year LNO creates a bigger buzz of excitement, draws a larger crowd, has more raffled items, and earns larger profits than the year before. We are all impressed with the teamwork of the committee and so grateful for every minute spent to create such a fun evening for everybody.

Quietly in the background of Parents' Club fundraising happenings are other committees and volunteers that consistently provide an invaluable service to our students and staff. To those parents who offer their time and talent to the Bible Study, Bank Day, Artist Awareness, Bulldog Press, Special Lunch, and/or Angels in the Classroom committees – Thank you for your commitment. There is strength in numbers and you are so important to the success of Parents' Club's mission.

And, though it may seem like a long way away, we all know how quickly the end of the school year seems to come upon us in an instant. With that, we know there are other parents who are dedicating themselves to ensuring our students have a memorable experience with special end of year activities and events like May Crowning and the Graduation Dinner. Thank you to those parents who are already knee-deep in the planning of those events. We sincerely appreciate you.

Finally, Parents' Club is excited to have the opportunity to give back more than we anticipated. Due to successful fundraising over the years, careful management of our accounts, and frugal spending within our many committees we are operating with a surplus in our bank accounts. Today we are forming a "Surplus Spending Committee" to decide how best to spend this surplus for the benefit of our school. After our February meeting and advertising this exciting news in the fodder, we received some valuable suggestions. Updates about this decision making process will be available at future PC meetings.

Treasurer's Report: Abbie Papanicholas

As of March 20th, 2017:

Checking Account Balance: \$96,552.86

Money Market Account Balance: \$28,925.06

Income/ Profit

- Bulldogs Restaurant Eat and Earn: \$150 Profit
- Broadway Bulldogs Play: \$10,201 Total Profit
 - o \$19,322.50 Income
 - o \$9121.11 Expense

- LNO: \$36,236 Total Profit
 - \$42,194 Income
 - \$5958 Expense
- Fannie May is estimated to profit \$1492.26 for the year
 - \$3269.74 in total Spring Sales
- Magazine Drive
 - \$8780 so far in sales (\$5000 in paper sales and \$3780 online)
 - More will trickle in via postcard booklets and new orders
 - (Last year sales were \$3750 paper and \$6900 online)

Expenses

- No major Expenses in Feb/ March

***It is asked that when chairing the various committees, we are mindful of the fact that we are dealing with other people's money. Please keep track of all money and checks, and please keep a written summary of expenses, any donation and income. If you have any receipts that need to be reimbursed, we are asking that they be turned in in a timely manner, preferably within six weeks of the date of your event. We are so thankful for all of the volunteers and appreciate all the time and effort put forth to make this organization successful.

Principal's Report: Mrs. Pappas

- Thank you to Parents' Club for all you do. Thank you to everyone who helps with Parent's Club. We couldn't do what we do without you.
- Conferences are Thursday evening by request. Friday is a staff Retreat. Priest are going to talk with staff about evangelization.
- Registration is going well. They are continuing to work on Budget for next year. 3-4% increase in Tuition expected; currently it only costs approximately \$30 a day to send a student to St. James.
- After Spring Break, Holy Week begins; ASPIRE testing scheduled for last week in April. Upper grades continue to work on reading/writing. Teachers are attending professional development and working with St. Viator.
- Teachers are working with Quizlet; Reading fundamentals is helping better development of reading skills. This program teaches kids to love reading. They continue to look at writing fundamentals.
- Fr. Matt continues to come into the classrooms; They will have confession in April, May. Each class will start having a special Mass in the Chapel.
- Mrs. Resch had surgery and Mrs. Barry is taking over for her. Mrs. Resch is expected back beginning of May.

Committee Reports: Carol Mysza

Committee Updates - March 2017

- We currently have a few committee chair positions we are looking to fill for next school year
 - Magazine Drive
 - Eat n Earns
 - Shoparoo

Fannie May

- The Fannie May orders have been tallied and the order placed. All orders should be delivered to the home address submitted within the next 2 weeks or so. Enjoy!

Box Tops

- Our December check in the amount of \$796.50 was received last Tuesday (yay!). \$383.30 should be applied towards collections for this current school year and the remainder towards the 2015-2016 school year.
- BTFE just approved a submission of \$252.30 towards our April check. The projected amount we should receive for the April check is \$468.30.
- Total box top submissions for this current school year are currently at \$850.10 through 2/25/17.
- Second grade is in first place for the contest so far with \$143.20 in collections, third grade is in second place with \$112.60 in collections and kindergarten is in third place with \$83.10 in collections.
- Gina will be asking Mrs. Pappas to have the teachers leave their collection boxes out prior to spring break to empty to ensure we don't lose anything during the break.
- Gina has asked us to take note that a few of the big brands that have always participated, such as Betty Crocker baking mixes, Kleenex individual boxes and Mott's applesauce and juice, have all pulled out of the program. They have added some new products, but not of the brand caliber that these brands brought in. These changes will have an impact on our totals, so Gina has asked us to remember this when we are putting the budget together for next year.

Old Business

- We are still looking to fill several chairperson vacancies for next year. They are Shoparoo, Bank Day, Eat & Earn, Magazine Drive. Please contact Carol Mysza with questions or to volunteer for one of these positions.
- Announced at last month's meeting, we will be selecting room parents this spring. Check the fodder throughout April for details. A volunteer signup form will be sent home with oldest/only children and shared via email from your child's current room parent.

New Business

- Parents' Club will make a memorial donation to Friends of St. James in memory of Chris Trausch's father, Robert Hower. Our condolences to Mrs. Trausch and her family.
- Parents' Club would like to formally name our temporary Surplus spending committee: The following parents have offered to work together to decide how best to spend our 20K surplus: Gina Zebon, Abbie Papanicholas, Carol Mysza, Beth Cloud, Kristen Wentink, Christine Chodil, Becky Dufern, Gail Jones, Kathryn Boudart. Mrs. Pappas is also a contributing member of this committee speaking on behalf of the staff.
Approval of Committee: Motion Taken; Motion Approved

Open Forum

Raffle Drawing (February – 4 weeks/4 Fridays)

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| •\$100 winner Julianne Culver | sold by: Lauren Culver |
| •\$25 winner Terrence Justiniani | sold by: Audrey Justiniani |
| •\$25 winner Terry Corrigan | sold by: Ella Beckman |
| •\$25 winner Potenza Family | sold by: Tyler Potenza |
| • \$25 Winner- Diane Westerkamp | sold by: Health Office |
| • \$25 Winner- Deb Pigozzo | sold by: Matteo Pigozzo |

Meeting Adjourned 9:30a **All In Favor**

Our next meeting is Tuesday, April 18, 2017 at 9:00a.m. in the Laramie Room