

SJS Parents' Club Meeting Minutes

January 17, 2017

Call to Order

- Meeting was called to order at 9:00a.m.
- The Minutes from our November 2016 Meeting were approved.

President's Report: Gina Zebron

- Parents' Club continues into 2017 with a flurry of activity. Our committee chairpersons and volunteers are hard at work in so many capacities. The Special Lunch, Bank Day, Artist Awareness, Bulldog Press, Eat & Earn and Bible Study committees maintain their commitment to monthly offerings, lessons, and/or meetings to benefit our students.
- The Catholic Schools Week, Cultural Arts and Variety Show committees are working hard to organize and produce another exciting week-long celebration. And, our Broadway Bulldogs are feverishly rehearsing to perfect their lines for their February opening night while LNO crew coordinates another Bingo night.
- One of my goals from the beginning of the year was to involve more families in our organization. After my speech at the beginning of the year, there was a lot of enthusiasm. But since this time it has waned, so it is time to renew our enthusiasm. It is also time to recruit new committee chairs for next year. An invitation will be sent home for parents to attend our next meeting. We hope to revive the excitement and reach parents who haven't yet found their niche in volunteering with Parents' Club. I hope many will join us in our Appreciation Celebration on February 21.

Treasurer's Report: Abbie Papanicholas

- Village Checking Account Balance: \$ 53,184.92
- Money Market Account Balance: \$ 28, 921.32

Expenses for December- January:

- We paid out \$9,500 in teacher stipends for Christmas
- We paid out \$225 for the December raffle drawing
- We paid out \$1400 to Jimmy Johns and Salernos for the December Special Lunch and \$1229 to Buona Beef for the January Special Lunch
- Broadway Bulldogs: expenses thus far have included \$1000 for music rights, \$506 for cast Tshirts, \$162 for scripts, \$150 for Video License and Logo Pack, and \$60 for costumes and props.

Upcoming Business

- Catholic Schools Week
- Stipends for Catholic Schools Week will be around \$4200
- Scholastic Book Fair. This Fair is run by Parents' Club, but Parents' Club does not receive any profit...all profits go directly to the school.
- Free Shipping for School Crush Spirit Wear will take place during Catholic Schools Week
- Broadway Bulldogs: Ticket sales have begun
- LNO: Planning and ticket sales have begun
- The committee is currently brainstorming the smartest use of our excess funds and we welcome any ideas!

***It is asked that when chairing the various committees, we are mindful of the fact that we are dealing with other people's money. Please keep track of all money and checks, and please keep a written summary of expenses, any donation and income. If you have any receipts that need to be reimbursed, we are asking that they be turned in in a timely manner, preferably within six weeks of the date of your event. We are so thankful for all of the volunteers and appreciate all the time and effort put forth to make this organization successful.

Principal's Report: Mrs. Pappas

- Thank you to Parents' Club for all you do. There is a new teacher at St. James in the 3rd Grade-Miss Schueler who trained under Mrs. Guagenti.
- They are accepting resumes to hire for the position of Education Technologist. This person will give guidance to the teachers on how best to incorporate technology into the curriculum.
- Teachers are working on School Improvement Plan. There is a mandate from Archdiocese using Aspire and an inservice on "Social Thinking" which is a follow-up on the Second-Step program which has students thinking and feeling about how their emotions affect other people. They will have another session.
- We are currently in recruitment and retention season. The past Kindergarten Parent Information Night was successful and was standing room only. Open House is coming up January 29th. 6th Grade will be giving a presentation.
- SJS administration participated in a Focus Group with SJS alums. They received very useful feedback; we asked the alums if they had any difficulties with their transition to high school from St. James with regards to technology and they expressed no difficulties on picking it up at the High School level. They indicated improvements needed in informational writing; 20 kids came back for it.

Committee Reports: Carol Mysza

January 2017 - Committee Updates

- Catholic Schools Week kicks off on January 29th with our Family Mass, Scholastic Book Fair, Open House and then dinner at Bulldog Ale House!
- Parents' Club will have a table in the cafeteria during the Open House to promote what we do and what it is that we're all about. If any committees have a flyer or order form that they would like to include on the table that day to promote their upcoming event, please let me know.
- We currently have a few committee positions we are looking to fill for next school year -
 - Creative Learning Fair (opportunity to shadow this year)
 - Magazine Drive (opportunity to shadow this year)
 - Cultural Arts
 - Bank Day (opportunity to shadow this year)

Scholastic Book Fair

- The scholastic book fair runs from 1/27- 1/31. The theme this year is Happy Camper Bookfair
1/27 - 8-4pm Teacher preview day with a light breakfast and lunch provided.
1/29 - Book fair open 9:30-2pm
1/30 and 1/31 - open 8-4pm - students will stop by with their classrooms
Parents are welcome to stop in at anytime the book fair is open.

Fannie May

- Jill will be receiving spring Fannie May information in the next week or so. Watch for the order forms to come home via your child's backpack in early February.

Eat & Earns

- Our next Eat & Earn is scheduled for Sunday, January 29th at Bulldog Ale House in Rolling Meadows. This Sunday kicks off Catholic Schools Week, so start off your day with the Family Mass, come enjoy the Open House, shop at the Scholastic Book Fair and then head over to Bulldog Ale House for a late lunch or dinner. Fantastic food and a fun night out, with a portion of the proceeds coming right back to our school!

Old Business

- We have received a large number of thank you notes from staff in thanks of our Christmas gifts. These will be displayed at our Feb. 21 meeting.
- Thank you to Lisa Chu for organizing the annual Christmas collection. We appreciate the time of our room parents who helped with the collection and counting of gifts for staff.
- Anderson's Book fair update. There were four orders for the online book fair, netting \$180 in sales. Parents' Club will receive 20% of that amount.

New Business

- Parents' Club provides classroom stipends for our teachers during Catholic Schools Week. The stipends are intended for classroom purchases. The amounts match what is given in August. This expense is budgeted. The amount totals \$4,150. We need to approve this expense with a vote:
Motion in Favor.
- Parents' Club provides an annual monetary gift to the recipient of the Heart of the School Award. The award is given at the Friday morning mass during Catholic School's Week. We intend to provide this gift again this year; it is a budgeted expense. We need to approve this expense with a vote:
Motion In Favor.
- Our next meeting is an evening meeting in February. On Wednesday, the 21st at 7:00 pm Parents' Club will host a meeting and social gathering with food and drink. All parents are invited and encouraged to attend. We are requesting that all committee chairpersons attend and active committees will be asked to provide an update on the happenings with their committee. Three random attendees will randomly win a seat to attend LNO. An invitation to this meeting will be coming home with oldest and only students this week and will be posted in the Friday Fodder. Parents' Club is hosting this meeting with hopes of showing parents that we are interested in being as informative and transparent as possible; in being welcoming to new families and new help; and in being supportive of all of those who give countless hours for the benefit of our school, staff and students.

Open Forum

Raffle Drawing(October – 4 weeks/4 Fridays)

\$25 winner	Cloud	sold by: Joseph Cloud
\$25 winner	Kurt Kelly	sold by: Karen Kelly
\$25 winner	Lynne Holland	sold by: PC Donation
\$25 winner	Mary Reddin	sold by: Deijah Reddin
\$100 winner	James Furmanski	sold by: Taylor Furmanski

Meeting Adjourned 10:00a.m. **All In Favor**

Our next meeting is Tuesday, February 21, 2017 at 7:00p.m. in the O'Brien Room