

**SJS Parents' Club Meeting Minutes**  
**April 18, 2017- 9:00 a.m.**  
**Laramie Room**

**Call to Order**

- o Meeting was called to order at 9:00 a.m.
- o The Minutes from our March 2017 Meeting were approved.

**President's Report:** Gina Zebron

The Parents' Club Surplus Committee met and discussed how best to spend this surplus for the benefit of our school. The committee had a list of suggestions from several people and also came up with many great ideas at the meeting. We will be working on reaching out to various teachers and others to further this process. We will be meeting again soon to follow-up on these ideas. Updates about this will be available at future PC meetings.

We are working on the Room Parent Selection Process. We will be reaching out to new families who have registered for next year to give them an opportunity to be a room parent.

**Treasurer's Report:** Abbie Papanicholas

As of April 17th, 2017:

Checking Account Balance: \$91,679.01

Money Market Account Balance: \$28,927.02

Income/ Profit

- No income for end of March/ beginning of April

Expenses

- No expenses end of March/ beginning of April
- \$4150 to be paid out in teacher stipends for Teacher Appreciation Day the first week of May

\*\*\*It is asked that when chairing the various committees, we are mindful of the fact that we are dealing with other people's money. Please keep track of all money and checks, and please keep a written summary of expenses, any donation and income. If you have any receipts that need to be reimbursed, we are asking that they be turned in in a timely manner, preferably within six weeks of the date of your event. We are so thankful for all of the volunteers and appreciate all the time and effort put forth to make this organization successful.

## **Principal's Report: Mrs. Pappas**

- Thank you to Parents' Club for all you do. Thank you to everyone who helps with Parent's Club. We couldn't do what we do without you.
- Mid – Term is coming up Friday, April 21<sup>st</sup>. Aspire testing is next week. It is important that everyone is on time to school. Tests start at 9a.m. English and Writing portion of test will be on the same day. Results will be in 45 days after tests are turned in. Results will be back in the Summer.
- Leadership Mass for the National Junior Honor Society is coming up. We are busy getting ready for First Holy Communion and May Crowning in May. We are looking forward to a positive end to the school year.

## **Committee Reports: Carol Mysza**

### **Bank Day**

Bank Day has been a success again this year. We are encouraging our students to save for their future and so far this year we have had students make 170 deposits totaling \$2397.09!

We have had a few volunteers come forward to run the program next year, however they could always use some additional help, so if anyone is still interested please contact either myself or Denise Perkins.

### **Box Tops**

BTFE will be sending SJS a check sometime this month. The projected amount we should receive for the April check is \$471.30. Once this amount is confirmed and I receive a mail date, I will advise so we can be on the lookout for it.

Total box top submissions for this current school year are currently at \$853.60 through 4/18/17.

Second grade is in first place for the contest so far with \$143.20 in collections, third grade is in second place with \$118.40 in collections and kindergarten is in third place with \$83.10 in collections.

The final collection for the school year will be around Memorial Day and Gina will announce the grade that wins the contest. During the final pickup, she'll collect all the boxes from the teachers to redistribute for next year. Once the winner determined, Gina will coordinate with the grade teachers and Mrs. Pappas on a date for spirit wear and to bring in frozen treats.

After the final pickup, teachers will no longer have collection boxes and any boxtops should then be forwarded to the school office where Gina will collect them on the last day of school.

### **Fannie May**

All of our Spring orders were delivered just before Easter. We're expecting a check from Fannie May in the next few weeks estimated to be around \$900.

### **Broadway Bulldogs**

The DVDs of the performance were received from the recording company over the Easter weekend and will be distributed to all who ordered today through their homeroom teacher.

### School Supplies-

Lists have been created and approved for the 2017-18 school year. Katryn is finalizing our needs, costs and timing with the vendor. The finalized lists and ordering options will be released in the next few weeks to our SJS families. In August, some of our upper grade students will assist with delivering kits to the classrooms and helping teachers get ready for the next school year.

### **Old Business**

- We are still looking to fill several chairperson vacancies for next year. They are Shoparoo, Eat & Earn, Magazine Drive. Please contact Carol Mysza with questions or to volunteer for one of these positions.
- Announced at last month's meeting, we will be selecting room parents this spring. Volunteer forms are being sent in and selections will be made June 1.
- We received a thank you note from Mrs. Trausch on behalf of our donation to the Scholarship Fund in memory of her father.

### **New Business**

- PC on-line registration begins mid-May; We are really pushing for everyone to register on-line.
- Surplus Committee Report: Gina Zebron, Abbie Papanicholas, Carol Mysza, Beth Cloud, Kristen Wentink, Christine Chodil, Becky Dufern, Gail Jones, Kathryn Boudart. Mrs. Pappas is also a contributing member of this committee. Surplus committee generated a lot of ideas at the meeting; guidelines for spending is that excess funds, should as much as possible, benefit the majority of St. James students, ideas involving a recurring expense should be carefully considered so that it does not become a budgeted expense; Committee members were assigned tasks and lists of people to reach out to and will meet again soon to discuss progress.
- We are planning to distribute Spring teacher stipends at the Teacher Appreciation Luncheon in May. The total amount totals \$4,150. This is a budgeted expense.
- Next week our Administrative Professionals will receive a small gift showing our appreciation.
- We have two new incoming PC Board members filling the roles of Vice President and Treasurer. We are going to take an official vote to welcome these two to the board at our next meeting. Christine Chodil and Kristin Wentink will take over during "New Business" at our May meeting.  
*Motion Taken; Motion in Favor;*

### **Open Forum**

#### **Raffle Drawing (February – 4 weeks/4 Fridays)**

- |  |                             |
|--|-----------------------------|
| ● \$100 winner Tameron & Natalie Conseur | sold by: PC Family fund     |
| ● \$25 winner Joyce Parker               | sold by: Jack Parker        |
| ● \$25 winner Nikki Wiedner              | sold by: Pason Wiedner      |
| ● \$25 winner Desiree Avery              | sold by: Jackson Avery      |
| ● \$25 Winner- Derengowski Family        | sold by: Daniel Derengowski |

Meeting Adjourned 9:50a **All In Favor**

Our next meeting is Tuesday, May 16, 2017 at 9:00a.m. in the Laramie Room

